



USEA ENDORSED COMPETITION APPLICATION

This application does not apply to competitions offering Modified and higher levels

New Event | New Level | New Organizer | Additional Date | Date Change

COMPLETE THIS FORM AND RETURN TO THE USEA DIRECTOR OF COMPETITIONS AT SHARON@USEVENTING.COM.

New Event: First time on the USEA calendar over a new cross-country course.

Established Endorsed Competition – New Level: Adding a new level at Training, Novice, or Beginner Novice to an established endorsed only competition.

New Organizer: New organizational staff taking over an existing cross-country site.

Additional Date: Established event adding another competition to the calendar.

Date Change: Moving from an existing date.

CHECK ONE: New Event New Level New Organizer Additional Date Date Change

1. COMPETITION NAME: _____ Date Request: _____

Address of Facility: _____

City: _____ State: _____ Zip Code: _____

2. ORGANIZER NAME: _____

Address of Facility: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

3. LEVELS OFFERED/NEW LEVEL: _____

Description of Land and Terrain: _____

Description of Facilities: Parking, dressage/show jumping arenas, stabling, etc:

Course Designer: _____ Course Builder: _____

USEA Members/Officials who can recommend your event:

Comments:

Organizer's Signature: _____ Date: _____
(print name to serve as signature)



USEA ENDORSED ONLY COMPETITIONS *POLICY, PROCEDURE, AND TIMELINES*

Endorsed status, offer Training, Novice, and Beginner Novice levels only, are approved by the USEA Executive Committee. Upon approval the event profile will be submitted to US Equestrian and assigned a competition ID#. Endorsed only competitions are strongly encouraged to submit a prize list directly to US Equestrian 30 days prior to the competition to prizelist@usef.org. Contact Sharon Gallagher, Director of Competitions for prize list material, sharon@useventing.com.

New events and any modifications to dates, levels, and location of existing events of endorsed competitions, are subjected to the USEA 60 day review process, that includes organizers, area councils, USEA Competitions, Calendar & Rules Committee (CCRC), and the USEA Executive Committee for final approval.

- New event – received no sooner than December 1 of the subsequent year or at least 240 calendar days prior to the first day of the competition.
- Change of competition date(s) – received at least 240 calendar days prior to the first day of the competition.
- Change of location – received at least 240 calendar days prior to the competition.
- Add a level – received at least 240 calendar days prior to the first day of the competition.
- Add or drop a day – received at least 10 calendar days prior to the first day of the competition.
- Cancel a level – received at least 10 calendar days prior to the first day of competition.