



USEA ENDORSED COMPETITION APPLICATION

New Event | New Level | New Organizer | Additional Date | Date Change

This application does not apply to competitions offering Modified and higher levels.

Please complete this form and return to USEA Director of Competitions, Hannah Seagle, at hseagle@useventing.com

- **New Event:** First time on the USEA calendar over a new cross-country course.
- **Established Endorsed Competition – New Level:** Adding a new level at Training, Novice, or Beginner Novice to an established endorsed only competition.
- **New Organizer:** New organizational staff taking over an existing cross-country site.
- **Additional Date:** Established event adding another competition to the calendar.
- **Date Change:** Moving from an existing date.

CHECK ONE: New Event New Level New Organizer Additional Date Date Change

COMPETITION NAME: _____ **Date Request:** _____

Address of Facility: _____

City: _____ **State:** _____ **Zip Code:** _____

ORGANIZER NAME: _____

Address of Facility: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone: _____ **Email:** _____

LEVELS OFFERED/NEW LEVEL: _____

Description of Land and Terrain: _____

Description of Facilities: Parking, dressage/show jumping arenas, stabling, etc: _____

Course Designer: _____ **Course Builder:** _____

USEA Members/Officials who can recommend your event: _____

Comments: _____

Organizer's Signature: _____ **Date:** _____

(print name to serve as signature)

USEA ENDORSED ONLY COMPETITIONS POLICY, PROCEDURE, AND TIMELINES

Endorsed status, offer **Training**, **Novice**, and **Beginner Novice** levels only, are approved by the **USEA Executive Committee**. Upon approval the event profile will be submitted to **US Equestrian** and assigned a competition ID#. Endorsed only competitions are strongly encouraged to submit a prize list directly to **US Equestrian** 30 days prior to the competition to prizelist@usef.org.

Contact Hannah Seagle, USEA Director of Competitions, for prize list material, hseagle@useventing.com.

New events and any modifications to dates, levels, and location of existing events of endorsed competitions, are subjected to the **USEA 30 day review process**, that includes organizers, area councils, USEA Competitions, Calendar & Rules Committee (CCRC), and the USEA Executive Committee for final approval.

- **New event** – at least 120 calendar days prior to the first day of the competition.
- **Change of competition date(s)** – received at least 120 calendar days prior to the first day of the competition.
- **Change of location** – received at least 120 calendar days prior to the competition.
- **Add a level (up to Training)** – received at least 120 calendar days prior to the first day of the competition.
- **Add or drop a day** – received at least 10 calendar days prior to the first day of the competition.
- **Cancel a level** – received at least 10 calendar days prior to the first day of competition.



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