



# INSTRUCTORS' CERTIFICATION PROGRAM CANDIDATE YEH INSTRUCTOR APPLICATION AND RECOMMENDATION FORM



Application, student verification forms, recommendation form, YEH event records, and ICP application fee of \$75 (includes the *ICP Workbook* and *ICP Standards Booklet*), payable to USEA, should be returned to Nancy Knight, USEA Inc., 525 Old Waterford Road, NW, Leesburg, VA 20176.

This YEH Instructor ICP Application must be completed/returned to the USEA office prior to your participation in a YEH Workshop.

**PLEASE PRINT USING BLACK INK or COMPLETE ON COMPUTER. Make letters small and legible! THANK YOU.**

**NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **USEA MEMBER #:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ (DAY)  
 \_\_\_\_\_ (EVENING)  
 \_\_\_\_\_ (MOBILE) **EMAIL ADDRESS:** \_\_\_\_\_

**DOB:** \_\_\_\_\_ **HIGHEST LEVEL OF ACADEMIC EDUCATION COMPLETED:** \_\_\_\_\_

**FORMAL HORSE-RELATED EDUCATION** (Pony Club rating, BHS exposure, ARICP, equestrian studies college major, etc. Not clinics)

**COMMENTS ON ABOVE EDUCATION**

**ICP INSTRUCTOR (FOR REGULAR OR PROVISIONAL ICP CERTIFICATION), YEH INSTRUCTOR, OR YEH PROFESSIONAL  
CHECK ONE BELOW**

- LEVEL I-NOVICE: Instructor of riders through Novice level riding/training/competing and horse care
- LEVEL I-TRAINING: Instructor of riders through Training level riding/training/competing and horse care
- LEVEL II: Instructor of riders through Preliminary, CIC\*, Training Level Three-Day Event Test, CCI\*riding/training/competing and horse care
- LEVEL III: Instructor of riders through Intermediate, CIC\*\*, CCI\*\* riding/training/competing and horse care
- LEVEL IV: Instructor of riders through Advanced, CIC\*\*\*, CCI\*\*\* riding/training/competing and horse care
- YEH INSTRUCTOR of amateur and/or professional riders/trainers of Young Event Horses (4- and 5-year-olds) and horse care**
- YEH PROFESSIONAL TRAINER of Young Event Horses (4- and 5-year-olds) and horse care

**DATE OF CHILD ABUSE CLEARANCE:** \_\_\_\_\_ (You must provide a copy to receive your ICP certificate and benefits.)

**DATE OF FIRST AID/CPR TRAINING:** \_\_\_\_\_ (You must provide a copy to receive your ICP certificate and benefits.)

**DATES/PLACES OF USEA OR EVENT COMPETITION VOLUNTEER WORK,** 10 hours/year. Record here, or present at time of ICP assessment:

**UPON ENTRY INTO ICP AS A CANDIDATE YEH INSTRUCTOR, YOU SHOULD SUPPLY AS MUCH OF THE FOLLOWING INFORMATION AS CURRENTLY EXISTS. YOU MAY SUPPLY FUTURE INFORMATION AT THE TIME OF YOUR ICP ASSESSMENT.**

**I.**

**A. YEH RIDER INSTRUCTION I HAVE PROVIDED**

• I am teaching and/or have taught the following 3 students (amateur and/or professional riders) while they were riding/developing/competing Young Event Horses (4- or 5-year-olds).

• **With this application, I am enclosing these 3 students' USEA online services account records for USEA recognized competitions.**

I have listed those competitions below, as well. I have listed also other kinds of competitions if those have been engaged in.

The signed Student Verification Forms are (check one)

included with the return of this form or

will be emailed/mailed separately by these students to nancy@useventing.com (at the USEA office).

• In total, I have taught approximately \_\_\_\_\_ riders of Young Event Horses.

**#1 STUDENT NAME:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**HORSE NAME:** \_\_\_\_\_ **CITY/STATE:** \_\_\_\_\_

Highs/lows of YEH training + list of this rider/horse's completed competitions, with events/levels competed listed first:

**#2 STUDENT NAME:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**HORSE NAME:** \_\_\_\_\_ **CITY/STATE:** \_\_\_\_\_

Highs/lows of YEH training + list of this rider/horse's completed competitions, with events/levels competed listed first:

**#3 STUDENT NAME:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**HORSE NAME:** \_\_\_\_\_ **CITY/STATE:** \_\_\_\_\_

Highs/lows of YEH training + list of this rider/horse's completed competitions, with events/levels competed listed first:

**B. INSTRUCTION OF ME AS A RIDER**

I have been instructed/coached by the following 3 horsemen and/or horsewomen, at least 2 of whom are event instructors. One of the latter has signed the YEH Instructor Recommendation Form indicating his or her support for my decision to become a candidate USEA ICP YEH Instructor.

**#1 EVENT INSTRUCTOR NAME:** \_\_\_\_\_ **CURRENT EMAIL:** \_\_\_\_\_

Focus and dates of instruction:

**#2 EVENT INSTRUCTOR NAME:** \_\_\_\_\_ **CURRENT EMAIL:** \_\_\_\_\_

Focus and dates of instruction:

**#3 EVENT INSTRUCTOR NAME:** \_\_\_\_\_ **CURRENT EMAIL:** \_\_\_\_\_

Focus and dates of instruction:

## II. MY OWN TRAINING/COMPETING EXPERIENCE

With this Application, I am including my own USEA online services account competition records appropriate to my own training/competing of YEHs.

### **My own training and/or competing of 3 Young Event Horses:**

**Horse #1** name, ages when trained by me, breeding: \_\_\_\_\_

Main focus of training (Be specific.)

Competition experiences:

**Horse #2** name, ages when trained by me, breeding: \_\_\_\_\_

Main focus of training (Be specific.)

Competition experiences:

**Horse #3** name, ages when trained by me, breeding: \_\_\_\_\_

Main focus of training (Be specific.)

Competition experiences:

**B. Significant to my development as a YEH instructor/trainer have been the following other riding experiences on horses of any age/ discipline/competition level. (Note most significant only.)**

### III. HORSEMANSHIP

A. I have been responsible **for the feeding, care, and conditioning of the following 3 horses** of my own and/or others when in normal use and/or in preparation for, during, and in aftermath of competition. Horses' names and most demanding riding use are provided below. Include at least one YEH.

**Horse Name #1:**

**Horse Name #2:**

**Horse Name #3:**

B. I have an at least **rudimentary understanding of lamenesses and illnesses and some experience** with intervention. I am able to identify abnormal versus normal findings in a horse's limbs, body, and internal systems. **2 instances of intervention which I managed are describe below.**

**Incident #1:**

**Incident #2:**

**IV. ESSAY:** On a separate, attached sheet, identify in writing 3 principles and/or practices that you have found through experience are vital to effective and humane training of young event horses and their riders. Include your name and the date on that sheet.

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**Signature**

**Date**



# INSTRUCTORS' CERTIFICATION PROGRAM

## CANDIDATE YEH INSTRUCTOR RECOMMENDATION FORM



**TO BE COMPLETED BY CANDIDATE INSTRUCTOR:**

**NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_

**PHONE:** \_\_\_\_\_ (DAY)  
\_\_\_\_\_ (EVENING)  
\_\_\_\_\_ (MOBILE)

**TO BE COMPLETED BY EXPERIENCED HORSEMAN / WOMAN:**

As an experienced horseman or horsewoman, knowledgeable about the sport of eventing and about the Young Event Horse experience and skills of the above-named individual, I support \_\_\_\_\_ as a candidate for the USEA's Instructors' Certification Program Young Event Horse Instructor certificate.

**SIGNED:** \_\_\_\_\_  
(Signature of horseman or horsewoman)

\_\_\_\_\_  
(Printed name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City, State, Zip Code)

\_\_\_\_\_  
(Telephone, Email)

\_\_\_\_\_  
(Date)