

DRESSAGE BIT CHECK - Job Checklist

What To Bring	<ul style="list-style-type: none">• Chair• Water and snacks
Check In	<ul style="list-style-type: none">• Check in on Eventing Volunteers app• Pick up materials: Bit Check sign, measuring stick, Bit Check Tote (gloves, hand sanitizer, binoculars, halter/lead rope), Bit Check box (Order-of-Go, radio).• Head down to the dressage warm-up area and set up the Bit Check station.• Review the Order-of-Go for each ring to see which levels are in which ring, how many competitors there are, any missing numbers, etc.
On the Job	<ul style="list-style-type: none">• For each rider:<ul style="list-style-type: none">○ Use new glove for each horse.○ Check bit (refer to guidelines for acceptable bits).○ Check whip length.○ Check spur length.○ Check off rider number on Order-of-Go.• If horse is wearing a bonnet, ask the rider to return to the Bit Check station after the test.<ul style="list-style-type: none">○ Remove the bonnet and check that there is nothing in the ears to muffle sound.• Review Order-of-Go list for no-shows:<ul style="list-style-type: none">○ Look for riders who have not yet come over.○ Ask Secretary if a rider has scratched.○ Ask the Announcer to make an announcement for these riders to get their bits checked.○ Notify the TD if a rider has not had the bit checked.
Check Out	<ul style="list-style-type: none">• Return materials to office.• Throw away used gloves.• Check out on Eventing Volunteers app