



Precepting 2018

Expectations

Cindy Deporter

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Precepting: Objectives

- ▶ You will be able to complete a precepting form on the candidate
- ▶ You will learn how to talk with the candidate about areas that need improvement
- ▶ You will learn why it is important to provide constructive feedback to candidates
- ▶ You will learn how to document and process the forms.



Preceptor: Nuts and Bolts

- ▶ The candidate should have contacted the organizer and received permission to apprentice at the event.
- ▶ The candidate should contact you and ask your permission to apprentice with you.
- ▶ The candidate is responsible to be there for what they are precepting. A person that is precepting for a President of a Ground Jury/TD position should be at the competition when you start on the day prior to the competition and then when the competition ends. This could be one day or more than one day.
- ▶ The candidate must be at the competition for the level of their license, ie r, R, S. A small r needs to have a certain number of competitions that at least have Preliminary for the training.



Precepting: Candidate Expectations

- ▶ The candidate should bring their own supplies and should pay for their own motel and food costs.
- ▶ The candidate should have the proper tools to do the work

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Preceptor Responsibilities

- ▶ ***The preceptors first responsibility is to the event.***
- ▶ Allow the trainee to participate in discussions and meetings
- ▶ Teach the trainee how to Read the Rule book
- ▶ Teach the trainee how to measure SJ courses and XC courses
- ▶ Teach the trainee how to do the math in figuring times for SJ and XC
- ▶ Review with the trainee the expectations of being an official
- ▶ Review with the trainee what constitutes a conflict
- ▶ Review and model behavior that is respectful to the competitor, organizer and objective.
- ▶ Review the evaluations with the preceptor and provide constructive feedback during the experience



Preceptor Responsibilities

- Provide a honest written evaluation of the candidates abilities and provide direction and guidance on areas that need improvement.
- Review the paperwork that is required
- Review the Accident Plan, and the fall forms and the accident forms with the trainee and when these are used.
- Review and explain the role of the officials and the concept of team work
- Provide direction on how to approach competitors/organizers in the job capacity.
- The preceptor evaluations must be reviewed by the preceptor and the apprentice. Both parties must sign off on the form.



Preceptor Evaluations

Quick Review of the evaluations

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Preceptor Evaluations

- ▶ How are they completed?
 - ▶ The candidate should provide all the pertinent information ie their name dates, competition name etc.
- ▶ Who signs?
- ▶ Do you have to review with the candidate?
 - ▶ Yes the candidate has to initial
 - ▶ The evaluation is to provide the candidate with areas to work on and areas that they do well
- ▶ The candidate should provide you with a self addressed stamped envelope
 - ▶ Keep a copy for your records and send a copy to Nancy Knight at the USEA



Odds and Ends

- ▶ Currently working on a Preceptor Criteria
- ▶ Currently we have increased our officials numbers substantially in the last three years.
- ▶ We are interested and supportive of officials continuing throughout the system for promotion as they become eligible
- ▶ Call if you have questions or if you needs assistance with a candidate during a competition



Questions?