

## CROSS-COUNTRY START BOX - Job Checklist

<b>What To Bring</b>	<ul style="list-style-type: none"> <li>• Chair</li> <li>• Water and snacks</li> <li>• Sunscreen</li> <li>• Adequate clothing for the current weather</li> <li>• Table</li> <li>• Tent</li> </ul>
<b>Check In</b>	<ul style="list-style-type: none"> <li>• Check in on <a href="#">Eventing Volunteers app</a>.</li> <li>• Pick up your materials: atomic clock, timing sheets, Order-of-Go, radio</li> <li>• Head down to the XC Start Box and set up your station.</li> <li>• Review the order-of-go to see how many riders are in each level, which riders have multiple horses, any missing numbers, etc.</li> <li>• Fill out top section of timing sheet for each level ahead of start time to be prepared.</li> <li>• Coordinate with warm-up steward as to protocol for sending riders to the start box.</li> </ul>
<b>On the Job</b>	<ul style="list-style-type: none"> <li>• At the start of each level, wait for the "ready to go" call from the XC Controller to let you know that all jump judges are in place.</li> <li>• Count down a rider at 1 minute, 30 sec, 15 sec, and final countdown from 10 sec to send off.</li> <li>• Record rider # and brief description (horse color/distinguishing rider color ) for possible protest identification later.</li> <li>• As a back up double check, check off the rider and record their start time in the margin of the Order-of-Go.</li> <li>• Check that horse does not cross start line prematurely. If the horse does, contact the TD.</li> <li>• Horses are allowed to be held by a person on the ground while in the start box. You are not that person.</li> </ul>
<b>Check Out</b>	<ul style="list-style-type: none"> <li>• Return materials to office.</li> <li>• Check out on <a href="#">Eventing Volunteers app</a>.</li> </ul>

## **CROSS-COUNTRY START BOX - Job Checklist**

### **Things to Watch For**

- **Keep an eye out for inexperienced riders, especially in the lower divisions.**
- **Monitor radio activity.**
- **Listen for rider down or other instructions from controller to hold horses at start box if needed (note hold times on sheet).**
- **Keep watchful eye on trainers for unauthorized assistance after the rider leaves the box.**
- **Watch for excessive use of whip.**
- **Notify TD when needed.**