

## ANNOUNCER - Job Checklist

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| <b>Check In</b>   | <ul style="list-style-type: none"><li>● Check in on <a href="#">Eventing Volunteers app</a>.</li><li>● Pick up your materials: Orders-of-Go, atomic clock, stadium radio, general radio.</li><li>● Head over to the announcer location and set up your station.</li><li>● Review rider and horse names; practice pronunciation as needed.</li></ul>   |
| <b>On the Job</b> | <ul style="list-style-type: none"><li>● Listen to the radio and announce riders as they enter the dressage arena.</li><li>● Announce riders as they enter and leave the stadium arena.</li><li>● Announce riders as they start on cross-country and as they progress through the cross-country course.</li><li>● Announce official show times periodically, and make general announcements as needed.</li></ul> |
| <b>Check Out</b>  | <ul style="list-style-type: none"><li>● Return materials to office.</li><li>● Check out on <a href="#">Eventing Volunteers app</a>.</li></ul>   |